

One North Wacker
CONTRACTOR REGULATIONS AND GUIDELINES



ONE NORTH WACKER

**CONTRACTOR
REGULATIONS & GUIDELINES**

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I. GENERAL POLICIES & PROCEDURES

A. Hines Participation

1. *Hines Interest Limited Partnership (Hines)* will be involved in the Tenant Improvement (T.I.) process from “kickoff” to “move in”, including plan review, pre-testing, testing, pre-qualification of Contractors and the coordination of building systems tie-in. Hines will coordinate the use of the loading dock and freight elevators.
2. Hines reserves the right to inspect work, stop work and/or have workers removed from the job at any time during the project.

B. Hines/Contractor Cooperation

The Contractor’s superintendent is encouraged to make use of Hines’ experience with the building systems. Hines staff will make themselves available for consultation during the entire process. They will attend all meetings with the Contractors, Subcontractors or space planners that involve building systems or major changes of scope, and as such, expect to be informed of all meetings.

C. Hines Approval of Construction Plans

1. Approval - Plans and specifications *must* be approved prior to commencement of any work. Contractor/Architect is responsible for confirming with Hines on the approval of the plans and specifications.
2. Meeting - A “kick-off” meeting will be scheduled with Hines prior to the start of construction with Tenant representative(s), Architectural and Engineering representative(s), Contractor(s) and Hines, to discuss guidelines, procedures, schedules, quality control and other items that will make the job run smoother for all parties.
3. Coordination – All coordination of Hines services (i.e. use of loading dock, freight elevator, deliveries, after-hours access, etc.) will be done by the **General Contractor only**, not individual Subcontractors.

II. BUILDING SERVICES

A. After-Hours Access

1. After-hours access will be provided based upon the Subcontractor list provided to the Building Management. Any deviation will require written explanation.
2. *After-Hours Dock Access Request Form* – (Attachment 1) – This may be copied from the back of this booklet and submitted during normal business hours, either by FAX or in person, to Hines Management Office 48 hours prior to date of requested access.

B. Freight Elevator

1. The Building is equipped with two (2) freight elevators to serve all floors. All Tenant Improvement contractors and contractor personnel must use only the freight elevator for transportation of workers, materials, and equipment. No Contractor/Subcontractor personnel or equipment are permitted within the finished passenger cabs. These are reserved for occupants of the Building and their guests only. If any Contractor or Subcontractor personnel are found in the passenger cabs, the elevators will be immediately inspected for damage, and all damages, whether a result of said use or not, shall be corrected by Hines at Contractor's expense.
2. *Freight Elevator Request Form* (Attachment 2) – must be copied from the back of this booklet and submitted during normal business hours, either by FAX or in person, to Hines Building Management Office 48 hours prior to the date of requested access. When possible, the Building Management Office shall do its best to accommodate requests for less than four hours.

C. Loading Dock

1. Hours: Monday through Friday 6:00 AM – 6:30 PM, unless otherwise specified by lease.

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D. Personnel Access to Building

All Contractor personnel shall enter and exit through the loading dock at all times. Building Security Personnel have the right to inspect tool boxes of all workers upon entry and departure from the Building.

E. Personnel Use of Restrooms

1. Specific restrooms will be designated for Contractor use. Workers found using restrooms other than those specified will be subject to dismissal.
2. Contractor is responsible for maintenance while using designated restrooms. At the end of each work day, the Contractor will be responsible for restoring the facility to its original state.

F. Deliveries

1. When working on a tenant-occupied floor, all deliveries are to be accepted, moved and delivered to the contracted suite by 8:00 AM. When accepting deliveries, masonite must be installed to protect wall and floor finishes. It is the Contractor's responsibility to keep public areas clean at all times.
2. All material deliveries shall be made at the loading/service dock. All deliveries consisting of bulk material must be made between the hours of 6:00 PM and 6:00 AM, and must be scheduled with Hines Building Management Office. If deliveries are to be made at other times, approval must be obtained from Hines Building Management Office. At no time will material be transported through the lobby or public areas unless specifically authorized in writing.
3. Should the use of the freight elevator by the Contractor/Subcontractor delay the removal of rubbish from tenant occupied spaces at night, the Contractor/Tenant will bear the extra cost for overtime. For large deliveries, a security guard and elevator starter will be required. The Management Office can arrange these services at a charge to the tenant at the then current rate per hour.

G. Electrical Service

1. The Building Management shall provide electrical service as per the lease agreement. Any power requirements in excess of that listed per the Lease Agreement shall be the responsibility of the Contractor/Subcontractor.

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2. Contractor shall use reasonable measures to minimize energy consumption in the construction area when possible. The Building shall pay for normal electrical consumption during the construction process. All lights and equipment must be extinguished at the end of the Contractor's work day. In the event that the Contractor continues to leave lights and equipment on during off hours, Hines reserves the right to receive just compensation for excessive electrical consumption.

H. Electrical Closets

1. All electrical closets on construction floors are to be kept clean and orderly at all times and must be locked at the end of each workday. These rooms cannot be used as storage for tools or supplies. At the end of each day all garbage and wire remnants are to be removed and a clear pathway maintained to all panels.
2. Initial access to electrical and telephone equipment rooms can be arranged through Hines with advanced notice. Contractor will be accompanied by an engineer. Tenant equipment may not be installed in electrical or telephone rooms. All panel covers are to be replaced and properly labeled upon completion. All penetrations through any floors, walls or ceilings should be properly fire safe upon completion.

I. Availability of HVAC

HVAC to the space will not be provided until branch ducting and VAV boxes have been installed and inspected by building engineering staff.

III. CONTRACTOR RESPONSIBILITIES PRIOR TO CONSTRUCTION

A. List of Subcontractors

The Contractor will be required to furnish Hines with a list of all subcontractors prior to commencement of the Work. This list will include phone numbers and contacts for each subcontractor, including home/cellular and emergency telephone numbers. Please see Attachment 6 for a list of previously approved subcontractors. Other subcontractors may be used subject to approval by Hines.

B. Certificate of Insurance

1. No Contractor shall be allowed to start or continue any work in the building without a current Certificate of Insurance on file with Hines.

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2. Contractor must keep current insurance certificates on all subcontractors. Any Contractor/Subcontractor performing work found to be without current insurance will be immediately ordered off the premises. Contractor shall list in subcontractors' Certificates of Insurance, the Certificate holder and all additional insured as stated in this document.
3. For specific information on Certificates of Insurance, refer to *Insurance Requirements* – (Exhibit A).

C. Permits and Licenses

The Contractor/Subcontractor shall obtain at its own expense, all permits and licenses necessary to perform the work and shall comply with all laws, ordinances, state and federal government regulations, and with any Board or Commission or other duly qualified body regulations. Copies of such shall be provided to Hines for their records.

D. Accident Prevention Program/Employee Safety Training Program

Contractor/Subcontractor shall inaugurate and maintain an Accident Prevention Program and an Employee Safety Training Program. All employees on the job, regardless of whose direct payroll they are on, are required to respond to safety instructions from the Contractors' supervisor. Persons who do not respond shall be removed from the job.

IV. CONTRACTOR RESPONSIBILITIES DURING CONSTRUCTION

A. Removal of Construction Waste and Debris

1. All construction waste and debris shall be removed via the freight elevator to the loading dock. No construction waste or debris may be placed in the building dumpster/compactor. The Contractor will provide for removal of waste and debris from the building at its own expense. If a dumpster is required (space allowing), the location shall be authorized by Hines.
2. All corrective work or work performed in occupied spaces at any time must be cleaned up by the Contractor prior to leaving the premises at the end of each work day. The Contractor shall be responsible for all costs incurred by Hines if this clean-up work is not performed satisfactorily.
3. *Dumpster Request Form* (Attachment 3) – should list the company that will be handling the Contractor's dumpster/hauling. This form may be

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copied from the back of this booklet and must be submitted to, and approved for dock space allocation, by the Building Management Office 48 hours prior to requested date of placement of a dumpster.

B. Containment of Construction Dust

1. All Contractors are required to erect and maintain dust barriers and proper dust covers on the floors at exit areas of construction.
2. The Contractor must:
 - Cover air transfers when working next to an occupied space to control the transmission of dust, dirt and noise. Covering must be removed at the completion of daily construction.
 - Keep all tenant entrance and exit doors closed to restrict the movement of dust, dirt or noise.
 - Cover wheel-dumpsters when hauling construction debris from the work areas to the main dumpsters and close the sliding doors at the dock-level before dumping to minimize dust inside the Building.
 - Close off temporary openings with polyurethane.

Due to local fire codes, no openings may be made on a tenant occupied floor to the corridor unless the door remains closed except when materials are being delivered. Prefilters should be installed over all return air openings until finished floors are installed. Contractor must verify with Building Engineer prior to installation of prefilters.

C. Prevention of Damage

Contractor is responsible for taking extra precautions to safeguard the floors, walls and/or elevators from damage which may be caused by the movement of materials or debris.

D. Access to Another Tenant's Occupied Space

Should the Contractor require access to another tenant's occupied space within the building, the Contractor must notify Hines Building Management Office by filling out the Special Instructions portion of the *Daily Work Information Form* (Attachment 4). The request should include the list of Subcontractors who will be accessing the space, whether or not they will require ceiling access, the areas that will be worked on and

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the length of time needed to complete or perform work in the space. Building Management also requires the presence of a Building Security Guard during the work at the General Contractor's expense. Additionally, please contact Building Management directly via phone as far in advance as possible to properly coordinate with the affected tenant.

E. Control of Noise/Odor

No drilling, hammering, welding, loud noises or use of paints or materials causing offensive odors will be allowed during the business day, from 8:00 AM to 6:00 PM.

F. Draining/Filling Fire Sprinkler Systems

All draining is to be complete by 7:00 AM and filled no later than 9:30 PM.

At no time shall a floor be permitted to be dry after working hours. All work performed on fire sprinklers and/or fire standpipes should be scheduled with the Building Chief Engineer at least 24 hours in advance. Contractor must comply with the conditions of the Building Engineer's approval of shutting down, filling and/or opening up of a fire sprinkler and/or fire standpipe system.

1. Prior to start of any work Subcontractor personnel should contact the Building Engineer through Building Management Office.
2. Contractor must use Great Lakes Plumbing and Heating (GLPH) for all sprinkler related work in the building. Please call GLPH directly at (773) 489-0400 for more information. In addition, a draindown fee of \$150.00, payable to Hines, will be billed to the General Contractor.
3. Building Engineers will drain the system for the Subcontractor to complete the necessary work. It should be noted that no more than two (2) floors stacked are to be drained at one time. Riser draindowns will only be permitted between the hours of 6 PM and 7AM.
4. Upon completion of work, Subcontractor shall check system for leaks and verify with Building Engineering that no leaks are visible. System will not be refilled unless fitter is present in the work area.
5. Building Engineers will then open the standpipe and reset tamper switches in proper sequence.

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6. Subcontractor personnel will notify Engineering of job completion. At this time, Engineering will acknowledge, restore and reset the fire alarm system.

G. HVAC Systems

Contractor shall provide the building with a fan powered box (FPB) schedule to include the following information:

1. Box number
2. Box BAS address
3. Box fan horse power
4. Primary CFM Maximum setting
5. Primary CFM Minimum setting
6. Fan speed CFM
7. Stages of heat
8. Total KW of heat

In addition, Contractor is responsible for ensuring the following:

1. All space and FPB's must be labeled correctly in Building Automation System (BAS).
2. If applicable, old space must be removed from BAS.
3. All FPB panels must be accessible (no pipes should be running across or under the access panels, etc.).
4. All FPB's must be functioning properly and go unoccupied when the space is in unoccupied mode.
5. East and west return air dampers must be working properly.
6. All fire mode sequences must be operating properly.
7. The heat lockout must function properly on all FPB's.
8. Supply damper for the floor must open and close properly (if applicable).
9. Set points must be checked for accuracy in BAS (temperature biases, min, max, etc.).

For all Fan Coil Units (FCU) installed, 3-way valves are not allowed on any unit tied to the buildings chilled water loop. Chilled water loops feeding multiple units will require a thermometer on the supply and return side of the loop. Please note: Any FCU chilled water valve must close completely when the unit is not running.

Contractor is required to coordinate with Building Engineers to obtain appropriate BTU meter specs. Once installed, the BTU meter(s) must be programmed into the building automation system. Contractor must confirm the accuracy of the BTU meter by providing a copy of the

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Calibration Data Sheet to the Building. Building must also receive a copy of the chilled water balance report. **Please note: Tenant is responsible for having the BTU meter calibrated every 2 years.**

H. Maintenance of Clean Space

Contractor shall keep the space clean at all times. All construction debris shall be removed through the service elevator or stairs on a daily basis and shall not be allowed to accumulate. In the event that the Contractor fails or refuses to keep the demised premises free of accumulated waste, Hines will remove the debris removed at the Contractor's expense. Additionally, all public areas, i.e., corridors, restrooms, janitor's closets, etc. shall be maintained and kept free of construction debris, dust, etc.

I. Removal of Combustible Objects

Removal of combustible objects such as cardboard, empty paint cans, paint rags and other combustible materials should occur on a daily basis: such objects should be disposed of in an approved receptacle and in accordance with all related codes and laws.

J. Removal of Fluorescent Light Bulbs

All fluorescent light bulbs must be removed through the Buildings recycling program. Building Management will provide recycling bins upon Contractor's request. The Contractor is responsible for placing the light bulbs in the bins and hauling them to the dock level.

K. Storage of Flammable Liquids

The storage of flammable liquids (paint, lacquer thinners, paint thinners, etc.) shall be in UL approved fire rated (for flammable liquids) storage cabinets or the liquids are to be removed from the property daily. If such materials will be stored in the proper storage cabinets, Hines must be notified of their existence, location and quantities. Any such materials stored without Hines' consent will be removed and disposed at the Contractor's expense. At the end of the project, all remaining paint is to be removed from the property in accordance with all related codes and laws.

L. Prohibition of Gasoline-Operated Devices

No gasoline-operated devices, i.e., concrete saws, coring machines, welding machines, etc., shall be permitted within the building premises.

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All work requiring such devices shall be performed by means of electrically operated substitutes.

M. Use of Gas and Oxygen Canisters

All approved gas and oxygen canisters shall be properly chained and supported to eliminate all potential hazards. At the completion of use, said containers shall be promptly removed from the building.

N. Provision of Temporary Electrical Devices

Contractor shall provide temporary electrical devices within the demised premises for its subcontractors' use. Contractor will not be permitted to run extension cords through public space on occupied floors or through occupied tenant spaces.

O. Use of Telephone Room Chase Way

Any use of telephone room chase way must have prior approval from the Property Manager. IMG Technologies, Inc. has been contracted to maintain all telephone risers and satellite closets along with the base building Netpop. This means that this is a "closed building" and IMG is the only vendor that can extend circuits thru the riser closet and will be the primary contact in providing your communication/network needs. IMG will identify and maintain all existing cabling in the closets, catalog all connections from the closets to the tenant suite, remove any cabling not in use, and provide a single point of contact. Please call IMG at (888) 464-5520 for more information or Building Management if you require access to the riser closet.

P. Clearance of Stairwell/Fire Doors

During the construction, stairwell or fire doors leading to stairwells may not be blocked with construction debris. Fire doors may not be propped or blocked open in any fashion or in any way. Stairwells may not be used for the storage of any materials and they are to be kept clear at all times. During construction, air conditioning smoke dampers shall not be propped open.

Q. Protection of Smoke Detectors

All smoke detectors on the base building system are to be protected during construction, demolition, soldering, welding, sweeping or other operations that may cause considerable dust or smoke. At the end of each workday,

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after the dust has settled, each smoke detector that had been protected during the day is to be uncovered to ensure proper operation.

R. Prevention of Accidental Tripping of Fire Alarm System

1. All contractors are to take adequate precautions to prevent the accidental tripping of the Fire Alarm System. All management costs connected with resetting false alarms initiated by the Contractor or its subcontractors will be charged to the Contractor's.
2. At the completion of each workday, the Fire/Life Safety System shall be left "trouble and alarm free". Contractor must notify Building Engineering of said status before leaving job site.

S. Approval of "Wet Paint" Signs

Approved "Wet Paint" signs must be posted in all public areas when appropriate.

T. Daily Work Description

The Contractor must, for each work day in the Building, fill out the *Daily Work Information Form* (Attachment 4) and return to the Building Management Office. This form may be copied from the back of this booklet. Weekly forms may be submitted with prior approval and coordination of management.

V. CONTRACTOR/SUBCONTRACTOR EMPLOYEE PROHIBITIONS

A. Graffiti or Vandalism

No graffiti or vandalism will be tolerated. Any individual caught in the act shall be immediately removed from the premises and will not be allowed to return. In addition, all repairs will be at the Contractor's expense.

B. Smoking

No tobacco smoking or chewing tobacco will be permitted in the Building.

C. Radios/Sound Producing Equipment

No radios or other non-functional sound producing equipment will be permitted on any floor (unless required by Code or Hines).

D. Personal Behavior

Courtesy must be shown to the building tenants at all times. Rude and obscene behavior, including but not limited to foul, suggestive or abusive language, will not be tolerated. Offenders will be asked to leave the premises and shall not be permitted to return.

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EXHIBIT A

INSURANCE REQUIREMENTS

Before proceeding with any Work, Contractor shall furnish to Hines Interests Limited Partnership (HILP) a certificate of insurance in acceptable form, executed in duplicate by insurance companies approved by HILP to evidence coverage by Contractor as set forth below. The certificate holder on all insurance policies, with the exception of worker's compensation insurance, shall be listed as Hines Interests Limited Partnership, One North Wacker Drive, Suite 750 Chicago, IL. 60606. In addition, the certificates, with the exception of worker's compensation insurance, shall name the following additional insured:

- a.) Hines One North Wacker LP
- b.) Hines Interests Limited Partnership

Certificates which deviate from this form or which, in HILP's opinion, are incomplete will be returned for resubmission by Contractor. Contractor shall keep said insurance in full force and effect until acceptance of the Work by HILP. Such insurance shall not be modified, permitted to lapse, or canceled without written notice to HILP from such insurance companies, mailed to HILP via registered or certified mail thirty (30) days in advance of modification, expiration, or cancellation. In the event of such cancellation notice, Contractor shall obtain similar insurance coverage from other insurance companies approved by HILP prior to the cancellation of the original insurance coverage.

COVERAGE

LIMITS

a) Worker's Compensation	Statutory Limits
b) Employers Liability	\$500,000
c) Commercial General Liability:	\$1,000,000
d) Automobile Liability	\$1,000,000
e) Umbrella Liability	\$5,000,000

If Contractor subcontracts any of the Work, Contractor shall require each Subcontractor to provide a certificate of insurance with above listed additional insureds. Contractor shall furnish the Building Management Office with evidence thereof before each Subcontractor commences any of the Work.

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EXHIBIT B
ATTACHMENT 1

AFTER HOURS DOCK ACCESS REQUEST FORM

Today's Date: _____ Date of Requested Access: _____

Arrival Time: _____ (AM/PM) Departure Time: _____ (AM/PM)
(circle one) (circle one)

Tenant: _____ Floor(s): _____ Suite #: _____

Contractor: _____ Contact Person: _____

Phone: _____ Pager: _____

Contractor Certificate of Insurance on File in Office of Building? Yes ___ No ___

Access to be Provided to: _____
Name of Superintendent, Foreman, etc.

Phone: _____ Pager: _____

Total Number of Workers: _____

Dock Access Only? Yes ___ No ___

Freight Elevator Access? Yes ___ No ___

If "Yes" please provide a "Freight Elevator Request Form".

Additional Security Guard in Tenant Space? Yes ___ No ___

Special Instructions/Description of Work: _____

Requested by: _____
Print Name Signature

Please complete and return this form to the Office of the Building
48 hours prior to date of requested access
Phone: 312-327-2340 Fax: 312-327-2345

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ATTACHMENT 2

FREIGHT ELEVATOR REQUEST FORM

Today's Date: _____ Date of Requested Access: _____

Arrival Time: _____ (AM/PM) Departure Time: _____ (AM/PM)
(circle one) (circle one)

Tenant: _____ Floor(s): _____ Suite #: _____

Contractor/Vendor: _____ Contact Person: _____

Phone: _____ Pager: _____

Contractor Certificate of Insurance on File in Office of Building? Yes ___ No ___

Access to be Provided to: _____
Name of Superintendent, Foreman, etc.

Phone: _____ Pager: _____

Total Number of Workers: _____

Special Instructions/Description of Work: _____

Requested by: _____
Print Name Signature

Please complete and return this form to the Office of the Building
48 hours prior to date of requested access
Phone: 312-327-2340 Fax: 312-327-2345

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ATTACHMENT 3
DUMPSTER REQUEST FORM

Today's Date: _____ Dumpster Arrival Date*: _____

Tenant: _____ Floor(s): _____ Suite #: _____

Contractor/Vendor: _____ Contact Person: _____

Phone: _____ Pager: _____

Contractor Certificate of Insurance on File in Office of Building? Yes ___ No ___

Expected Project Duration: _____ Size of Container: _____

Special Instructions/Description of Work: _____

* All dumpster are to be delivered after 5:00 PM and removed before 6:00 AM unless other arrangements have been made with the Office of the Building.

Requested by: _____
Print Name Signature

Please complete and return this form to the Office of the Building
48 hours prior to date of requested access
Phone: 312-327-2340 Fax: 312-327-2345

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ATTACHMENT 4

DAILY WORK INFORMATION FORM

Today's Date: _____ Date of Work: _____

Time: From _____ (AM/PM) to _____ (AM/PM)
(circle one) (circle one)

Location of Work: _____

Contractor/Vendor: _____ Contact Person: _____

Phone: _____ Pager: _____

Contractor Certificate of Insurance on File in Office of Building? Yes ___ No ___

Special Instructions/Description of Work: _____

Provided by: _____
Print Name Signature

Please complete and return this form to the Office of the Building
48 hours prior to date of requested access
Phone: 312-327-2340 Fax: 312-327-2345

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ATTACHMENT 5

**CONTRACTOR ACKNOWLEDGEMENT OF RECEIPT
AND UNDERSTANDING OF ONE NORTH WACKER
CONTRACTOR REGULATIONS & GUIDELINES**

CONTRACTOR ACKNOWLEDGES THAT HE/SHE HAS READ THE ONE NORTH WACKER "CONTRACTOR REGULATIONS AND GUIDELINES". FURTHERMORE, CONTRACTOR ACKNOWLEDGES HIS/HER ACCEPTANCE OF AFOREMENTIONED REGULATIONS AND GUIDELINES AND AGREES TO ADHERE TO SAID REGULATIONS AND GUIDELINES. CONTRACTOR ALSO AGREES TO ENSURE THAT ALL HIS/HER EMPLOYEES AND CONTRACTORS WORKING IN ONE NORTH WACKER ALSO ADHERE TO SAID REGULATIONS AND GUIDELINES.

(Contractor Company Name-Print)

(Authorized Company Representative, Title – Print)

(Authorized Company Representative – Signature)

(Date)

**Please complete and return this form to the Office of the Building
48 hours prior to date of requested access
Phone: 312-327-2340 Fax: 312-3272345**

ATTACHMENT 6

PRE-APPROVED SUBCONTRACTOR LIST

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PRE-APPROVED SUBCONTRACTOR LIST

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MANDATORY SUBCONTRACTOR LIST									
Description	Company	First	Last	Street Address	City	St	Zip	Contact Phone	Contact Fax
Riser Management	IMG Technologies			1101 W. 31st Street, Suite 105	Downers Grove	IL	60515	888.464.5520	630.737.9836
Base Building Controls	Johnson Controls	Adrian	King	3007 Malmo Drive	Arlington Heights	IL	60005	630.212.4396	
Keying	Glavin Security Specialists	Tom	Glavin	1010 W. Jackson Blvd.	Chicago	IL	60607	312.850.6700	312.850.6701
Fire Protection	RRS	Joe	Regine	10521 S. Western Avenue	Chicago	IL	60643	773.779.8082	773.779.8091
Sprinklers	Great Lakes Plumbing & Heating	Jim	Smoll	4221 W Diversey Avenue	Chicago	IL	60639	773.489.0400	866.652.9071

BUILDING APPROVED SUBCONTRACTOR LIST									
Description	Company	First	Last	Street Address	City	St	Zip	Contact Phone	Contact Fax
Acoustical Ceiling	Airtight Contractors	Dustin	Sandoval	343 Carol Lane	Elmhurst	IL	60126	630.530.9001	630.530.9031
Acoustical Ceiling	Alliance Drywall	John	Becker					815.823.9994	
Acoustical Ceiling	Newmark Construction, Inc.	Wren	Rucinski	934 W. 57th Place	Chicago	IL	60629	773.581.3591	773.581.8793
Building Automation	Con-Serv Solutions	Milton	Woo	1919 Cherry Hill Road	Joliet	IL	60433	815.724.0525	815.724.0545
Ceramic Tile	Dave's Tile	Dave	Castro	850 DuPage Ave., Unit 4	Lombard	IL	60148	630.629.2232	630.629.2234
Ceramic Tile	R. D. Roman Inc.	Bob	Roman	2421 N. Court Street	Rockford	IL	61103	815.962.4300	815.962.8904
Ceramic Tile	Alliance Drywall	John	Becker					815.823.9994	
Demolition	LVI Services	Mike	Thompson	621 E. Wildwood Ave.	Villa Park	IL	60181	630.758.0202	630.758.0720
Doors/ Frames/ Hardware	Laforce	Kate	Walter	280 Corporate Wood Pkwy	Vernon Hills	IL	60061	847.634.2828	847.634.2727
Drywall	Alliance Drywall	John	Becker					815.823.9994	
Drywall	Airtight Contractors	Dustin	Sandoval	343 Carol Lane	Elmhurst	IL	60126	630.530.9001	630.530.9031
Drywall	Newmark Construction, Inc.	Wren	Rucinski	934 W. 57th Place	Chicago	IL	60629	773.581.3591	773.581.8793
Drywall	RG Construction Services, Inc.	Cindy	Cassidy	936 Larch Avenue	Elmhurst	IL	60126	630.782.0180 x115	630.782.0188
Drywall	Thorne Associates	Dana	Thorne	1450 West Randolph	Chicago	IL	60607	312.738.5237	312.738.5249
Electrical	Ceco Inc.	Mike	Carberry	200 W. Jackson Blvd, Suite 320	Chicago	IL	60606	312.662.0134	312.662.0034
Electrical	Durkin Electric	Dan	Durkin	138425 Harrison Street	Blue Island	IL	60406	708.388.8800	708.388.8885
Electrical	Midwest Interstate	Dan	Caddigan	1355 W. North Ave	Chicago	IL	60622	708.935.0007	773.342.2669
Electrical	Rex Electric	Duane	Chenier	920 National Ave	Addison	IL	60101	630.424.3735	630.424.3835
Flooring - Carpet & Resilient	Flooring Resources	Maureen	Tomaszewski	600 W Pratt Avenue	Elk Grove	IL	60007	847.640.2425	847.640.9631
Flooring - Carpet & Resilient	Peerless Rug Company	Alex	Yu	3033 N. Lincoln Avenue	Chicago	IL	60657	773.525.9034	773.525.4055
Glass and Glazing	Trainor Glass Company	Dave	Leonard	11901 S. Austin	Alsip	IL	60658	708.388.5700	708.388.9359
HVAC	Admiral Heating and Ventilating, Inc.	Kevin	White	4150 Litt Drive	Hillside	IL	60162	708.544.3100	708.544.3606
HVAC	Anchor Mechanical	Joe	Weber	910 W Van Buren Street	Chicago	IL	60607	312.492.6994	312.492.6996
HVAC	F.E. Moran	Richard	Lightfine	2265 Carlson Drive	Northbrook	IL	60062	847.291.6319	847.498.9091
HVAC	Hayward	Tom	Solomon	9556 River Street	Schiller Park	IL	60176	847.671.0400	847.671.1689
HVAC	Hill Mechanical	William	Byerly	11045 Gage Avenue	Franklin Park	IL	60131	847.451.5000	847.451.5011
HVAC	Kroeschell, Inc	Bill	Free	215 W. Ontario Street	Chicago	IL	60610	312.649.3690	312.337.1944
HVAC	Therma Flo	Jeff	Sode	251 Holbrook Drive	Wheeling	IL	60090	847.541.0029	847.541.0272
HVAC	Vibra-Mech	Joe	Orseno	155 Prairie Lake Road	East Dundee	IL	60118	847.844.1600	847.844.1611
Marble & Granite	Continental Tile and Marble			598 Mitchell Road	Glendale Heights	IL	60139	630.858.9653	630.396.3515
Metals & Steel	Ralph H. Simpson Co.			733 Industrial Drive	Elmhurst	IL	60126	630.782.9007	630.782.9101
Millwork	Huber Cabinet Works, Inc.	Mike	Huber	2400 N. Campbell St.	Chicago	IL	60647	773.235.7660	773.235.0059
Millwork	Imperial Woodworking	Jim	Huchinson	310 N. Woodwork Lane	Palatine	IL	60097	847.358.6920	847.358.0905
Millwork	Great Lakes Woodworking			11345 Mound Round	Detroit	MI	48212	313.892.8500	313.892.8503
Millwork	Parenti & Rafelli, Ltd.	Robert	Parenti	215 E. Prospect Ave.	Mt. Prospect	IL	60056	847.253.5550	847.253.6055
Miscellaneous / Ornamental Metals	Meccor Industries Limited	Jonathan	Eng	3933 Oakton St.	Skokie	IL	60076	847.676.0202	847.676.0385
Painting	C&W Building Services	Jim	Knox	1444 W. Lake Street	Chicago	IL	60607	312.829.4680	312.829.4684
Painting	JM Brennan	Marty	Tew	651 W. 43rd Street	Chicago	IL	60609	773.268.8450	815.465.6843

BUILDING APPROVED SUBCONTRACTOR LIST									
<u>Description</u>	<u>Company</u>	<u>First</u>	<u>Last</u>	<u>Street Address</u>	<u>City</u>	<u>St</u>	<u>Zip</u>	<u>Contact Phone</u>	<u>Contact Fax</u>
Painting	Tiffany Decorating Co.	Pete	Gheaha	1325 N. Wellls	Chicago	IL	60610	312.943.8585	312.951.2442
Pipe Insulation	Falls Mechanical	Bob	Carmody	12753 S. LaCrosse Avenue	Alsip	IL	60658	708.599.4700	708.371.2660
Pipe Insulation	M & O Insulation	Terry	Werner	PO Box 759	Homewood	IL	60430	708.799.3850	708.799.8508
Plumbing	Great Lakes Plumbing & Heating	Jim	Smoll	4221 W Diversey Avenue	Chicago	IL	60639	773.935.7260	773.935.9395
Plumbing	Fettes, Love & Sieben	Tim	Gill	4325 North Lincoln Ave	Chicago	IL	60618	773.935.7260	773.935.9395
Roofing	Dessent Roofing	Charles	Dessent	2738 W Harrison	Chicago	IL	60612	773.722.3334	773.722.3672
Roofing	Lindholm Roofing	Tim	Puralewski	3588 N Milwaukee	Chicago	IL	60641	773.283.7675	773.283.1933
Roofing	Pine Roofing	Jay	Pine	5428 N Kedzie	Chicago	IL	60625	773.539.9595	773.539.1500
Roofing	Showalter Roofing	Cliff	Wilt	25 W Ramm Drive	Naperville	IL	60564	630.499.7700	630.499.7007
Terrazzo	Metropolitan Terrazzo	Robert	Guidolin	1419 N. 25th Street	Melrose Park	IL	60610	708.681.0125	708.681.4514
Window Coverings	Indecor, Inc	Jeff	Hunt	5009 N. Winthrop Ave	Chicago	IL	60640	773.561.7670	773.561.5469