

SEPTEMBER 2009

The 1100 Louisiana Times

A PUBLICATION FOR THE TENANTS
AND VISITORS OF 1100 LOUISIANA

SPECIAL POINTS OF INTEREST:

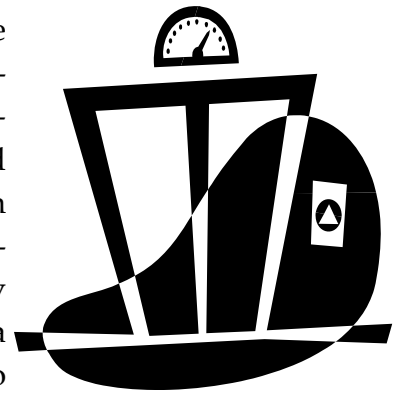
- Building Management office hours are 7:30 am - 5:00 pm.
- Contact Natasha Butler at (713) 759-9923 for all parking needs and concerns.
- Contact Roseanne Martinez for all concierge questions.
- Contact Bushra Salman for information on fire warden training and notary public services.
- Concierge only accepts checks. No cash or credit cards.

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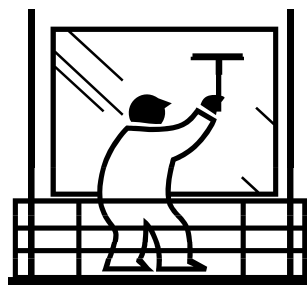
Elevator Modernization

Since the project began in March, six elevators have been modernized, with four more nearing completion within the coming weeks. With 10 complete, this will place us at the 30% mark on the progress gauge! In addition to the improved ride quality and response times, Captivate monitors have been placed in each of the modernized elevators for passenger viewing enjoyment. The Captivate Network was selected due to their ability to inform and entertain people with breaking news and stock updates while in the workplace. The Property Management Office will also use this as a venue to communicate building events to employees.



Window Washing System

The building's permanent window washing system was damaged several years ago and it is not repairable. Unfortunately, we are unable to replace it with an identical system, since today's standards and codes (i.e. OSHA, ANSI, ASME, etc.) have changed and that system is no longer compliant with a building this size. The new system design is unique to Houston and will consist of a platform that will anchor to the top of 4 existing columns and a boom will extend out 132 feet to reach every side of the building.



The new system is currently in the manufacturing phase and we have a tentative installation date of January 2010.



“dedicated to exploring and celebrating the art, history, life and culture of Brazil”



Free Museum District Day in Houston

Enjoy a free day in the Houston Museum District from 10 a.m. to 5 p.m. Board a free shuttle bus and spend the entire day exploring favorite museums and discovering new destinations. Museum District Day will feature fascinating exhibitions, hands-on activities, demonstrations and per-

formances throughout the day. Fourteen museums will waive their general admission fee to offer the community the opportunity to enjoy the District's diverse displays of art, science, nature and history. Dedicated to working collaboratively with 18 museums within a 1.5 mile radius of the Mecom Foun-

tain to promote the Houston Museum District as a destination and maximize the use of artistic, scientific and educational resources of its institutions. For more information, contact Houston Museum District at (713) 715-1939.

Houston Brazilian Festival at Jones Plaza in Houston

The 2009 Houston Brazilian Festival themed “Discover Brazil” is Houston’s first and only festival dedicated to exploring and celebrating the art, history, life and culture of Brazil. Created and hosted by the Brazilian Arts Foundation

to further its mission of providing cultural education and building community through the preservation and sharing of the Brazilian Culture. Come enjoy and celebrate Brazilian Independence day with us.

Event Cost: \$10. Contact Mauricio Campos at (713) 862-3300. Jones Plaza @ 600 Louisiana. www.houstonbrazilianfest.org

Houston Concert Schedule

Collective Soul

House of Blues, Sept. 1

Brad Paisley/Dierks Bentley

Woodlands Pavilion, Sept. 11

Nickelback

Woodlands Pavilion, Sept. 12

Taylor Hicks

Warehouse Live, Sept. 14

Britney Spears

Toyota Center, Sept. 16

Jason Mraz

Woodlands Pavilion, Sept. 16

Blink 182/Fall Out Boy

Woodlands Pavilion, Sept. 24

PINK

Toyota Center, Sept. 24

Creed

Woodland Pavilion, Sept. 25

Ingrid Michaelson

Warehouse Live, Sept. 26

Journey

Ford Park, Sept. 27

John Legend

Verizon Wireless Theater, Sept. 30

SEPTEMBER CALENDAR

Labor Day, Sept. 7. Established as a federal holiday by Congress in 1894 to celebrate American workers, it's also considered the unofficial end of summer.

National Grandparents Day, Sept. 13. Coal miner's wife Marian McQuade led the effort to create a national day honoring grandparents. President Jimmy Carter signed a proclamation designating the first Sunday of September following Labor Day as National Grandparents Day.

Constitution Day, Sept. 17. Commemorating the signing of the U.S. Constitution in 1787, and also recognizing people who have become U.S. citizens. Public educational institutions provide history on the U.S. Constitution to students on this day.

Talk Like a Pirate Day, Sept. 19. Avast, ye bilge rat! Drink some grog and dance me a hornpipe, or else yer a lowly lubber!

Suicide Prevention Week, Sept. 6-12. Approximately 89 people in the U.S. commit

suicide every day, or about one every 16 minutes. To recognize the warning signs and save a life, go to the American Association of Suicidology Website.

Tolkien Week, Sept. 20-26. Observed during the calendar week that contains Sept. 22, the mutual birthday of Bilbo and Frodo Baggins of J.R.R. Tolkien's *The Hobbit* and *The Lord of the Rings*. Celebrations have been held in distinguished universities, libraries, prisons, and army bases.

Pollution Prevention Week, Sept. 20-26. The third full week of September is designated by the National Pollution Prevention Roundtable as a time for businesses, government, and individuals to explore options for stopping pollution and preserving our environment.

Baby Safety Month. Sponsored by the Juvenile Products Manufacturers Association, Baby Safety Month is intended to educate consumers on safety issues involving car seats, strollers, cribs and beds, toys,

r seats, strollers, cribs and beds, toys, and other accessories for infants. See www.jpma.org for ideas and details.

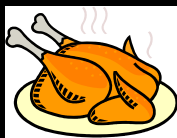
National Chicken Month. The National Chicken Council sponsors this month to promote sales of chicken after the summer grilling season ends. Find delicious chicken recipes at www.eatchicken.com/chicken_month/recipes.cfm

National Piano Month. Harpsichord maker Bartolomeo di Francesco Cristofori built the first "rough and loud keyboard instrument," or gravicembalo col piano e forte, in Padua, Italy, in 1709. To commemorate the magic the keyboard has been making ever since, the National Piano Foundation (www.pianonet.org) celebrates National Piano Month every September.

Library Card Sign-Up Month. The American Library Association (www.ala.org) reminds schoolchildren and their parents that a library card is the most important school supply of all.

Recipe of the Month—Factory Worker's Chicken

- 2 pounds chicken thighs
- 1 (16 ounce) bottle zesty Italian dressing
- 1 (16 ounce) jar salsa



1. To Marinate: Place chicken in a nonporous glass dish or bowl; pour dressing and salsa over chicken and turn to coat. Cover with lid or aluminum foil and refrigerate to marinate for at least 2 hours, or overnight.
2. Preheat oven to Grill/Broil.
3. Remove chicken from dish or bowl, discarding any remaining marinade, and grill/broil for about 20 minutes or until cooked through and juices run clear. Serve immediately.

Labor Day Holiday

The 1100 Louisiana Management Office will be closed on **Monday, September 7th, 2009** in observance of the Labor Day holiday.

The building doors will be locked and suite alarms will be armed (where applicable). Tenants will need to use their access cards and suite alarm keys (where applicable) to enter the building.

A Property Manager and an Engineer will be on call for emergency situations. They may be reached through our lobby Security Officer (713) 759-9923.

There will be a charge for overtime air conditioning on Monday, September 7th. Anyone requesting air conditioning for this day must complete an overtime air request form and return it to the Management Office (Suite 2250) or fax it to (713) 759-9257 no later than 2:00 p.m. on Friday, September 4th. If the form is not received by the above time, we cannot guarantee that you will receive the requested air.

Thank you and have a Happy Holiday!

Hines

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Concierge Discounts

Tickets located in Suite 2250.
Concierge accepts checks only.

Stamps	\$8.80
Edward's Cinema	\$6.50
AMC Theatre	\$6.00
Fiesta Texas	\$28.00
Fiesta Texas (Season Pass)	\$64.86
Schlitterbahn—New Braunfels (Adult)	\$36.79
Schlitterbahn—New Braunfels (Child)	\$29.22
Schlitterbahn—Galveston (Adult)	\$33.55
Schlitterbahn—Galveston (Child)	\$29.22
Splashtown	\$19.29
Splashtown (Season Pass)	\$58.98

Workplace Workshop

Have a happy 'family' at work

Your co-workers aren't your family, but the same rules that ensure a warm relationship with family members can apply to the workplace.

Here are some guidelines for communication and respect that will create a positive atmosphere at work:

- **Respect boundaries.** Understand that people have their own concepts of personal space and privacy. Just as you wouldn't go into your sister's room without her permission, don't assume you can open someone's desk to look for a pen or a piece of candy. Stay out of your colleagues' personal lives, and don't share too much of your own.
- **Keep promises.** Family members and co-workers both want to know they can depend on you. Don't make commitments you can't keep. If something prevents you from doing what you've said

you will, be honest and explain it at once. And do everything reasonable to live up to the promises you make. You'll build a reputation for trustworthiness that will aid your career.

- **Don't waste people's time.** We're all busy with our jobs or our chores. Although a certain amount of informal chat helps build and maintain a friendly atmosphere, don't overdo it, and don't let your co-workers waste your time on irrelevant discussions. Keep an eye on your priorities, and other people's, so everyone can concentrate on getting **w o r k d o n e .**

- **Pay attention to people.** No one likes to be ignored, whether it's by your father reading the paper while you're trying to talk about your day or by a co-worker checking his or her BlackBerry during a meeting. Give people your full attention when they're speaking to you. Eliminate distractions. This shows you respect their time and intelligence.

Establish your new office without wasting money

When you're setting up an office for any reason—telecommuting, expansion, etc.—you don't have to spend a lot of money. You can also do your part to conserve the environment by making careful choices. Consider these options:

- **Used furniture.** "Used" doesn't have to mean damaged or dirty. Look for an office liquidation center that offers pre-owned furniture in good condition for a fraction of the cost of new stuff.
- **Refurbished computers.** You can save significantly on computers that have been refurbished, and dealers often offer warranties similar to those on new models.
- **All-in-one printer.** Instead of buying a printer, scanner, and fax machine separately, buy a model that incorporate all three functions to save on supplies and money.